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St. John the Baptist Parish Sheriff's Office Occupational License Division

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Home Occupations shall be required to conform to the following standards:

1. No person shall be employed on the premises who are not a bona fide resident of the dwelling and the individual primarily responsible of the home occupation shall live in the dwelling.
2. The use of the dwelling unit for home occupation shall be cleared incidental and secondary to its use for residential purposes. Not more than twenty (20) percent of the living area of the dwelling unit of four hundred (400) square feet, whichever is the lessor, shall be used in the conduct of the home occupations. is permitted.
3. There shall be no change in the exterior appearance of the building or premises as result of such occupation or occupations, with the exception of a sign as provided in the sign code (see Section 33.98 (8)).
4. No home occupation shall be conducted in any accessory building or attached garage exceeding four hundred (400) square feet.
5. No mechanical equipment shall be used or stored on the premises except such that is normally used for purely domestic or household purposes, nor shall the home occupation create noise, vibration, glare, fumes, odors, dust, smoke, or heat detectable to the normal senses outside the dwelling unit. No equipment or process shall be used which creates visual or audible interference in any radio, or television sets off the premises, or cause fluctuations in line voltage. There shall be no illegal discharge of any materials, fluids or gases into the sewer or drainage system or any other manner of discharging such items in violation of any applicable government code.
6. No stock-in-trade shall be sold on the premises nor displayed or warehoused on the premises for sale or use elsewhere, provided that orders previously made by telephone, mail or at a sale party conducted off-premises may be filled on the premise and delivered.
7. No traffic shall be generated by such home occupation in greater volume than three (3) vehicles per 24-hour day in the residential neighborhood and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in the required front yard. Deliveries from commercial suppliers shall be made during daylight hours and shall not restrict circulation in the neighborhood.

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8. Personal services such as cosmetology, barber shops, beauty parlors, kennels, dog grooming, real estate and insurance offices, radio, television and appliance repair, cabinet making, boat building for others, auto servicing or rebuilding and repair for others; metal fabrication or cutting, employing welders or cutting torches, ambulance service, helium balloons, house painters and other services similar in nature or in effect on the surrounding neighborhood shall not be allowed to be conducted as a home occupation.

9. No more than one home occupation related vehicle, regardless of the number of home occupations, is permitted at any one premise; any such vehicle must be twenty (20) feet or less in overall length and not more than seven (7) feet in overall height and must be parked off any public right-of-way. All exterior storage of cargo, equipment or other material on the vehicle shall be shielded from view at all times when such vehicle is located on a residential lot.

10. A home occupation that consists solely of the receiving of phone calls, mail, and keeping business records in connection with any profession or occupation shall be known as an "address of convenience" and shall not require home occupation permit. Any home occupation that receives clients or customers shall not be classified as an "address of convenience."

11. When in compliance with the above requirements, a home occupation includes but is not limited to the following:

(a) art studio:

(b) child care for not more than six (6) children, including any children of the adult provider;

(c) dressmaking and tailoring

(d) professional office of a lawyer, engineer, architect, accountant, salesman, or other similar occupation;

(e) teaching or tutoring, including musical instruction and dance instruction, limited to not more than two (2) pupils at a time;

(f) typing / word processing service; (g) small scale seafood harvesting with no more than one recreational type boat stored on the premises and without outside storage of equipment unless screened from view of the street and adjacent property.

12. Home occupations that are existing as legal uses shall not be allowed to continue once the occupants who have established the legal use status no longer occupy the premise.

13. The St. John Parish Department of Planning and Zoning shall determine whether the home occupation meets the established criteria and shall issue a home occupation permit when such application is in compliance with the established criteria. Any person aggrieved by a decision of the Department of Planning and Zoning may appeal that decision to the Zoning Board of Adjustments in accordance with the procedure for filing appeals as defined in this chapter of the code.

14. Once an applicant meets all of the criteria for a home occupation and is approved by the St. John Parish Department of Planning and Zoning, a home occupation license must be obtained from the St. John the Baptist Sheriff's Office.